10 December 2015

Dear Parents/Caregivers

2016 Back To School Stationery

Each school year, parents are asked to provide some essential stationery items for their children. This year, we have joined in partnership with Humphreys Office Supplies to provide all of these stationery items straight into the classroom to alleviate the stress and headaches that Back to School can cause. Humphreys will be contributing a 5% fundraising donation back to the school.

The packs have been specifically designed by the teachers to suit each year group. We request that your child does not bring any additional stationery items to school (e.g. Smiggle items) as these can be a distraction.

The new items can be purchased from Humphreys via the school (at sale prices) and they will be available for your child to use in class upon receipt of payment. Payment can be made through the Humphreys website at www.flexischools.com.au. If you have not registered with Flexischools please follow the instructions below:

EASY, ONLINE REGISTRATION
- Go to www.flexischools.com.au
- Click REGISTER NOW
- Enter your email
- You will be emailed a link to an online form - follow the link
- Choose a username and password and complete the form
- Add each student and their class
- Top-up the account - VISA or Mastercard preferred.

We would appreciate your cooperation by making payment to Humphreys by no later than 5pm on Wednesday 20th January 2015 which will guarantee your child’s stationery is delivered on Friday 29 January 2015 (week 1). For orders placed after this date, delivery cannot be guaranteed in the first week and therefore will be the following week.

Please note that you are not obliged to purchase the items that your child will require through the school’s partnership with Humphreys. However buying them individually may be more expensive (even at Humphreys) and you will need to ensure that all items purchased are the same brand as detailed on the attached list as they have been specifically chosen by the school. Packs are made to order and are not readily available at Humphreys Manly or Balgowlah.

If you have any queries, please don’t hesitate to contact the school at manlyvale-p.school@det.nsw.edu.au or Humphreys at stockcontrol@humphreys.com.au.

Thank you for your cooperation.

Tina Lee
Principal

Lisa Phillips
Assistant Principal